



dRural

Annex 8b: Model Deliverables for Complex Service Providers*

*This document serves as a reference. The templates for Deliverables that will be given to the winning applicants will be finalized during the contracting phase.



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Complex Service Providers – First
Deliverable (D1)



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Project name:

Start date:

End date:

Subgrantee representative:

Complex Service Providers – First deliverable (D1)

Project management

Project summary

Please write a summary of your project (500 words maximum)

Project progress

Please highlight the main project activities in the first month of project implementation with a focus on creating a detailed work plan for activities to come in the following months (200 words maximum)

Month 1 -

Next steps

Please highlight the main activities that will be undertaken in the next five months of project implementation (200 words per month maximum)

Month 2 -

Month 3 -

Month 4 -

Month 5 -

Month 6 -



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Platform

Integration

Briefly describe the process of integrating your service into the dRural platform. Did you encounter any difficulties? If so, please describe them. (300 words maximum)

Functionality

Briefly describe any shortcomings you have encountered within the dRural platform so far. Did you encounter any bugs within the platform? If you have, please describe them. (300 words maximum)

Complex Service design

Provide a detailed description of the Complex Service you will be providing over the next five months. Please note that the answer to this question should build on what was already committed to in the application for the Open Call. (500 words maximum)

*Please provide a visual representation of the Complex Service you will be providing.



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Implementation

Work plan

Please provide a detailed work plan for the development of the Complex Service and its implementation. Describe in detail your key activities and the methodology you intend to use. (500 words maximum)

Promotional strategy

Describe the promotional strategy you will use in order to attract new users and customers and increase the traffic on the platform (500 words maximum)

Performance measurement

Please provide a detailed definition of the Key Performance Indicators (KPIs) mentioned in the application form that will be measured during your project and provide a target value for these indicators. (500 words maximum)

Critical risks

Define the critical risks that could make it harder for you to reach these KPIs and the measures of risk management you have identified. (300 words maximum)



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Ethics

Ethics and data protection issues

How effectively were the ethics and data protection issues identified during the screening process handled? What worked? What didn't? What could have been improved? (500 words maximum)

Additional issues

Have any issues arisen during implementation that were either not present, or not identified, during the screening process? How are such issues being addressed? (500 words maximum)

Additional requirements

Are additional ethics and data protection requirements necessary? If so, list them here. (300 words maximum)



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Complex Service Providers – Second Deliverable (D2)



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Project name:

Start date:

End date:

Subgrantee representative:

Complex Service Providers – Second deliverable (D2)

Project management

Project summary

Please write a summary of your project (500 words maximum)

Project progress

Please highlight the main project activities in each of the six months of project implementation (1,200 words max)

Month 1 –

Month 2 –

Month 3 –

Month 4 –

Month 5 –

Month 6 –



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Platform

Integration

Explain in detail your integration process into the dRural platform. Did you have any issues in connecting your data platform to the dRural core Metaplatform? (300 words maximum)

Functionality

Did you encounter any issues with the functionality of the dRural platform? Please give recommendations for the improvement of the dRural platform based on usage over the course of six months (500 words maximum)

Technical architecture

Explain in detail the technical architecture of your solution, building on what was stated in the application form. Highlight the components that have been developed over the course of your project within dRural (700 words maximum)

Data

Specify the data that has been integrated and the means of integration (500 words maximum)



Business

Commercial traction

Please describe how using the dRural platform has affected you commercially – in terms of new users onboarded, new customers achieved, increased traffic on the platform etc. (700 words maximum)

Promotional strategy

Please describe in detail the promotional strategy used during your project, building on what has been presented in the first deliverable. Highlight the changes to the strategy compared to the first deliverable, if any. Has the strategy delivered the desired output? (700 words maximum)

Performance measurement

Please present the Key Performance Indicators (KPIs) you have achieved over the course of your project, compared to the KPIs defined in the first deliverable. If there are any differences, explain them and highlight the main cause of these discrepancies. (700 words maximum)

Critical risks

Have you encountered any critical risks that have made it harder for you to achieve the set KPIs? If so, please list those risks and briefly explain the measures used to manage them. (500 words maximum)



Impact and sustainability

Impact achieved

Please highlight how your service has helped improve the quality of life in your respective Regional Demonstrator. How did you meet the stakeholder needs identified in your application form? (500 words maximum)

Recommendations for future improvement

What are the actions you would recommend for further increase of quality of life in your respective Regional Demonstrator in the next two years? What are the other needs of the regional stakeholders you have identified during the six months of your project implementation? (500 words max)

Dissemination

Have you attended any events where you presented your solution? If so, please list them and briefly explain what you presented and add photos if you would like to share them. (500 words maximum)

Sustainability plan

Based on the commercial activities within six months of your project implementation and based on your previous experience, explain how will your service be sustainable in next two years? What are the biggest challenges you expect to face? (500 words max)



Ethics

Ethics and data protection issues

How effectively were the ethics and data protection issues identified during the screening process and during the review of the first Deliverable handled? What worked? What didn't? What could have been improved? (500 words maximum)

Additional issues

Have any issues arisen during implementation that were either not present, or not identified, during the screening process? How were such issues addressed? (500 words maximum)

Lessons learned

Reflecting on your project as a whole, from application to implementation to final deliverable, what lessons can be learned for ethics and data protection in dRural? (500 words maximum)

